



OFFICE OF THE MAYOR

NOTICE TO PROCEED

20 July 2023

AD & DA TRADE AND BUSINESS, INC.
6F Revolving Tower, Pasig Mega Market,
Brgy. San Nicolas, Pasig City

Dear Sir/Madam:

Pursuant to the Purchase Order/Service Contract No. 23-07-0427
dated 14 July 2023, you are hereby directed to proceed with the
project, and complete the same within **Staggered Delivery** but not to exceed
31 December 2023 from the date of receipt of this notice, without extension
(see attached Terms of Reference).

Very truly yours,

HON. VICTOR MA. REGIS N. SOTTO
City Mayor

By the Authority of the Mayor


ATTY. JERONIMO U. MANZANERO
City Administrator

Conforme : 
DANIEL A. DELA PAZ
Authorized Representative

Date : 7, 26-23